



UNIVERSITY OF MADRAS
INSTITUTE OF DISTANCE EDUCATION
[Established under the Act of Incorporation XXVII of 1857
Madras University Act 1923]
(State University)
IDE BUILDINGS, CHEPAUK, CHENNAI - 600 005



Ref : IDE/PG III MBA Admn/March 2019/041

date: 11.March.2019

CIRCULAR

Candidates who have admitted to the Academic Year 2017 - 2018 for the M.B.A Degree course (A17 batch) and arrear students who have paid their examination fee for May/June 2019 are permitted to choose a University recognized Supervisor in their academic vicinity. Candidates who have to submit a copy of the recognition letter of their Supervisor duly recognized by the Universities other than the University of Madras. The guides chosen for M.B.A Project should be a Full time teaching staff with M.B.A Qualification and working in the M.B.A / related departments in the University/ affiliated colleges recognized by UGC/AICTE with a minimum of Five years teaching experience.

In this regard, the candidate can view the approved MBA guide details in the University website : www.ideunom.ac.in

Payment of I & II Tuition fee challen and enclosed Proforma for approval of the Guide and Title of the Project should be filled in and sent along with the **Synopsis** of the Project so as to reach this office on or **before 20.05.2019**.

Students who have not paid the tuition fee will not be permitted to attend the project viva voce examination under any circumstances.

Candidates may make use of Bonafide Certificate issued to them for doing Project work in an established company/Institute

The last date for submission of Project Report is 10.06.2019

Candidates those who are submitting the MBA Project Report after the due date, has to pay penalty fees of Rs.600/- as demand draft drawn in favour of "The Director, IDE, University of Madras.


Director 11/3/19

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PROFORMA FOR APPROVAL OF THE GUIDE AND TITLE OF THE PROJECT

| | | |
|----|---|--|
| 1. | Name of the Candidate | |
| 2. | Enrolment Number | |
| 3. | Address with Phone Number | |
| 4. | a) Name of the Guide b) Designation c) Experience at PG Level d) Official Address with Phone No. e) Residential Address with Phone Number | |
| 5. | Title of the Project | |
| 6. | Whether the supervisor conducting the PROJECT WORK has been previously recognized by the University of Madras for guiding research work. If yes, Number and date of communication. | |
| 7. | If recognized by a University other than University of Madras, the No. and date of communication of recognition from the other University (Xerox copy of recognition issued by the University has to be enclosed) | |

Signature of the Supervisor
with date and seal

Signature of the Candidate

- Note :
- (a) Guide should be a full time teaching staff with M.B.A. qualification and working in M.E.A. department of any University / affiliated colleges recognized by UGC/ AICTE with a minimum of 5 years of teaching experience.
 - (b) Each guide should not have more than 10 candidates under this supervision.
 - (c) Enclose a copy of the Synopsis of the project work.