



PERSONAL CONTACT PROGRAMME
M.C.A.DEGREE COURSE – FIRST YEAR (SEMESTER I & II)
ACADEMIC YEAR 2018 - 2019 (A – 18 BATCH)
(THEORY, PRACTICAL CLASSES & PRACTIAL EXAM)

1. The Personal Contact Programme classes (theory, practical classes & practical exams) for first year M.C.A. Degree course (Semester I & II) candidates admitted during the academic year 2018 - 2019.
2. The theory, practical classes & practical exams will be conducted at the **I.D.E. Building, University of Madras, Chepauk, Chennai- 05.**
3. The PCP Classes theory classes will be held from 9.30 a.m. to 4.45 p.m. on the following dates.

SCHEDULE FOR Semester I

Theory Classes
Group FA1

30.12.2018	06.01.2019	13.01.2019	20.01.2019
05.01.2019	12.01.2019	19.01.2019	27.01.2019

Groups	Dates of Practical Classes	Practical Examination
FA 1	Feb: 2019: 1,2,3,8,9 & 10 Lab No: 304 Time: 1.30 p.m. to 06.45p.m.	15.02.2019 (A.N.) & 16.02.2019 (A.N.)

SCHEDULE FOR Semester II

Theory Classes
Group FA1

10.03.2019	17.03.2019	24.03.2019	31.03.2019
16.03.2019	23.03.2019	30.03.2019	07.04.2019

Groups	Dates of Practical Classes	Practical Examination
FA 1	Apl: 2019 26,27 & 28. May: 3,4, & 5 Lab No: 209 Time: 1.30 p.m. to 6.45 p.m.	10.05.2019 (A.N.) & 11.05.2019 (A.N.)

4. **Attendance is compulsory for Theory and Practical classes. At the end of this programme Practical Examination will be conducted.**
5. Students are requested to bring their own Note books, Pens, Pencils, Calculators and Computer Stationery (9 X 12 X 1) for Practical Classes.
6. Students are advised to make their own arrangements for attending the classes.
7. Students are instructed to bring this communication, Tuition fee remittance Challan and the Identity card and to produce them on demand for entering into the building / laboratory. If there is any change in the schedule it will be intimated to the students individually or at the PCP Centre.
8. Students are not allowed to use external floppies. They must take the printout by using their stationery immediately after completing the exercise. If any mischief like loading virus into the machine or tampering with other files are found, the charge of recovery will be collected from the students concerned of the entire group, and disciplinary action will be taken against the erring students.
9. Students are not allowed to use Cell Phone in the Classrooms.

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Date: 29-12-2018

DIRECTOR .