



PERSONAL CONTACT PROGRAMME
ACADEMIC YEAR– 2017-2018

1. Name of the Course : **B.COM (COMPUTER APPLICATIONS)**
2. Batch / Year of Admission : I Year (A-17 Batch)
3. Venue : IDE Buildings, University of Madras
Chepauk, Chennai – 600 005

B.COM (COMPUTER APPLICATIONS) FIRST YEAR (A-17 Batch)			
Batch	Group	Date of Practical Classes	Date of Practical Examinations
I	FBcom1	January 2018: 29,30,31 Time:10.00 a.m. to 5.00 p.m.	01.02.2018 (F.N.)

4. **Attendance is compulsory for practical classes. At the end of this programme Practical Examination will be conducted.**
5. Students who have paid the tuition fees alone will be permitted to attend the classes.
6. Students are requested to bring their own ID, Lab. Manual Note books, Pens, Pencils, Calculators and Computer Stationery (9X 12 X 1) for Practical Classes
7. Students are advised to make their own arrangements for attending the classes.
8. Students are instructed to bring Tuition fee remittance Challan and the Identity Card and to produce them on demand for entering into the building and laboratory. If there is any change in the schedule it will be intimated to the students individually or at the PCP Centre.
9. Students are not allowed to use external floppies. They must take the printout by using their stationery immediately after completing the exercise. If any mischief like loading virus into the machine or tampering with other files are found, the charge of recovery will be collected from the students concerned of the entire group, and disciplinary action will be taken against the erring students.
10. Students are not allowed to use cell phones in the classrooms.

Date : 25.01.2018

DIRECTOR i/c

PRACTICAL CLASSES AND EXAMINATION
B.COM(COMPUTER APPLICATIONS) – First Year (A – 17Batch)
Batch - I Group: FBcom1

Group: FBcom1

A17101UCC1001 to A17101UCC1015

A17101UCC6001 to A17101UCC6061

A17105UCC1001, A17105UCC6001 to 6008

(Total Candidates: 85)