



**Dr. K. Ravichandran, M.Sc., Ph.D.,**  
**Director**

IDE Buildings  
Chepauk, Chennai – 600 005

**PERSONAL CONTACT PROGRAMME -2020**  
**M.C.A.DEGREE COURSE – FIRST YEAR (SEMESTER I)**  
**CALENDAR YEAR 2020 (C20 BATCH)**  
**(THEORY, PRACTICAL CLASSES & PRACTIAL EXAM)**

1. The Personal Contact Programme classes (theory, practical classes & practical exams) for First year (C20 BATCH) M.C.A. Degree course (Semester I) candidates admitted during the CALENDAR year 2020.
2. The theory, practical classes & practical exams will be conducted at the **I.D.E. Building, University of Madras, Chepauk, Chennai- 05.**
3. The PCP Classes theory classes will be held from 9.30 a.m. to 4.45 p.m. on the following dates.

**SCHEDULE FOR Semester-I**

<b>Theory Classes</b> First Semester CFA1	07.03.2020	14.03.2020	21.03.2020	28.03.2020
	08.03.2020	15.03.2020	22.03.2020	29.03.2020

<b>Groups Semester</b>	<b>Dates of Practical Classes</b>	<b>Practical Examination</b>
Semester CFAI	<b>April 2020: 04,05,11</b> Time: 8.00 a.m. to 6.45. p.m.	12.04.2020 (F.N) C& C++ & 17.04.2020 (F.N.) <b>Open Source Software lab</b>

4. **Attendance is compulsory for Theory and Practical classes. At the end of this programme Practical Examination will be conducted.**
5. Students are requested to bring their own Note books, Pens, Pencils, Calculators and Computer Stationery (9 X 12 X 1) for Practical Classes.
6. Students are advised to make their own arrangements for attending the classes.
7. Students are instructed to bring this communication, Tuition fee remittance Challan and the Identity card and to produce them on demand for entering into the building / laboratory. If there is any change in the schedule it will be intimated to the students individually or at the PCP Centre.
8. Students are not allowed to use external floppies. They must take the printout by using their stationery immediately after completing the exercise. If any mischief like loading virus into the machine or tampering with other files are found, the charge of recovery will be collected from the students concerned of the entire group, and disciplinary action will be taken against the erring students.
9. Students are not allowed to use Cell Phone in the Classrooms.

**Date: 11.02.2020**

**DIRECTOR**