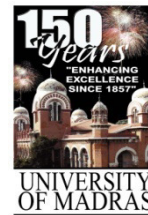




INSTITUTE OF DISTANCE EDUCATION  
UNIVERSITY OF MADRAS  
[Established under the Act of Incorporation XXVII of 1857 -  
Madras University Act 1923]  
(State University)



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Dr. K. Ravichandran, M.Sc., Ph.D.,  
Director

IDE Buildings  
Chepauk, Chennai – 600 005

PERSONAL CONTACT PROGRAMME - 2019  
ACADEMIC YEAR - 2018-2019 & CALENDAR 2019

1. Name of the Course : **B.COM (COMPUTER APPLICATIONS)**
2. Batch / Year of Admission : **I Year – CBCS- II Semester (C19 Batch)**  
: **II Year- CBCS- III Semester (A18 Batch)**
3. Venue : IDE Buildings, University of Madras  
Chepauk, Chennai – 600 005

<b>B.COM (COMPUTER APPLICATIONS)</b>			
Semester	Group	Date of Practical Classes	Date of Practical Examinations
II (I year) C19 Batch	FBcom1	October 2019: 21,22,23 Time:08.00 a.m. to 1.15 p.m.	24.10.2019 (F.N.) Information Technology Lab.,
III (II year) A18 Batch	SBcom1	October 2019: 21,22,23 Time:01.30 pm. to 6.45 p.m.	24.10.2019 (A.N.) Tally Lab.,

4. **Attendance is compulsory for practical classes. At the end of this programme Practical Examination will be conducted.**
5. Students who have paid the tuition fees alone will be permitted to attend the classes.
6. Students are requested to bring their own ID, Lab. Manual Note books, Pens, Pencils, Calculators and Computer Stationery (9X 12 X 1) for Practical Classes.
7. Students are advised to make their own arrangements for attending the classes.
8. Students are instructed to bring Tuition fee remittance Challan and the Identity Card and to produce them on demand for entering into the building and laboratory. If there is any change in the schedule it will be intimated to the students individually or at the PCP Centre.
9. Students are not allowed to use external floppies. They must take the printout by using their stationery immediately after completing the exercise. If any mischief like loading virus into the machine or tampering with other files are found, the charge of recovery will be collected from the students concerned of the entire group, and disciplinary action will be taken against the erring students.
10. Students are not allowed to use cell phones in the classrooms.

Date : 15.10.2019

**DIRECTOR**

PERSONAL CONTACT PROGRAMME – 2019  
PRACTICAL CLASSES AND EXAMINATION- 2019

**B.COM COMPUTER APPLICATIONS)**  
**First Year II Semester CALENDAR 2019 (C19 Batch)**

C19101UCC1001 TO 1004  
C19101UCC6001 TO 6014, 6016 TO 6020

C19105UCC6001 TO 6002

Total No. of Student – 25

II Year - III Semester ACADEMIC YEAR– 2018-2019 (A18 Batch)

A18101UCC1001 TO 1006  
A18101UCC6001 TO 6002, 6004 TO 6030, 6032 TO 6047  
A18105UCC6001 TO 6007

Total No. of Student - 58