UNIVERSITY OF MADRAS
INSTITUTE OF DISTANCE EDUCATION
[Established under the Act of Incorporation XXVII of 1857 –
Madras University Act 1923]
(State University)
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1924 - 2023

IDE-PG ADMN-III/MBA/2025/869   **Date: 30/10/2025**

CIRCULAR

Candidates who have admitted to the Academic year 2023 and Calendar year 2024 for the M.B.A Degree Course (A23 batch & C24 batch) and arrear students who have to appear in the examination June 2025 and December 2025 are permitted to choose a University recognized supervisor in their academic vicinity. Candidates who have to submit a copy of the recognition letter of their supervisor duly approved by the Universities other than the University of Madras. The guides chosen for M.B.A. Project should be a full time teaching staff with M.B.A. Qualification and working in the M.B.A/ related departments in the Universities/ affiliated colleges recognized by UGC/AICTE with minimum of Five year teaching experience.

Additionally, the candidates can view our University approved list of M.B.A guides in the website: **www.ideunom.ac.in**

Students who have not paid the tuition fee will not be permitted to attend the project viva-voce examination under any circumstances.

Candidates may make use of Bonafide Certificate issued to them for doing the Project work in and established company/institute.

The last date for submission of Project Report is without penalty 31.12.2025

The last date for submission of Project Report is with penalty 31.01.2026

Candidate those who are submitting the M.B.A. Project Report after the due date, has to pay penalty fee of Rs.600/- by way of Demand Draft drawn in favor of "The Director, IDE, University of Madras".

Sd/…………
DIRECTOR

Note: The following should be enclosed along with the Project Report:

1. Copy of the I & II year tuition fee paid challan.
2. Copy of the filled-in examination application with paid challan.
3. Duly fill-in Proforma (uploaded) for approval of the Guide and Title of the Project.
4. Synopsis of the Project Report.